

FOOD DRIVE CHECKLIST

Suggested Activities	Person Responsible	Date Completed
Recruit Coordinators	_____	_____
Design Promotional Materials	_____	_____
Send letters or E-mail To Employees	_____	_____
Distribute Bags & List	_____	_____
Design & Place Collection Barrels or Boxes	_____	_____
Getting food to The Food Bank for Westchester	_____	_____

Other Ways to Help

In addition to your food drive, you can help us to achieve our goal, to alleviate hunger in Westchester by:

- ☺ **Sorting of food at The Food Bank for Westchester warehouse**
- ☺ **Volunteering for The Food Bank for Westchester special events and fund-raisers**
- ☺ **Donate money for bulk buying.**